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Approved For Release 2003/04/29 : CIA-RDP84-00780R004800010005-6

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(2) Memo dtd 17 Feb 67 to D/Log fm DD/S, re same subject (DD/S 67-0971)

(3) Ltr dtd 8 Feb 67 to DCI fm Mrs. Myers/DSA, re same subject (DD/S 67-0798)

OK
Mr. Coffey -

*CRS/Document
Services Branch*

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called. She told me she had just received a phone call from a Mr. Gagliemo, Defense Documents Center stating that they had in their files a outdated registration application signed by Mr. Bannerman authorizing release of certain documents from the Center. Mr. Gagliemo would like an updated letter of authority appointing someone with responsibility for approving the release of documents. She said he is referring to Agency contract-type documents, If they don't receive a new letter they will have to deny any requests for release of documents.

Gagliemo: 274-6871
or 107-46871

lorraine 6/21/72

DD FORM 1
FILM 0-118

07 MAR 1967

Mrs. Gladys R. Myers
Chief, Reference Services Branch
Defense Documentation Center for
Scientific and Technical Information
Defense Supply Agency
Alexandria, Virginia 22314

Dear Mrs. Myers:

Your letter of 8 February 1967 (DDC-TSR-1) concerning
Registration for Scientific and Technical Information Services has
been referred to me.

This Agency has designated the following office as the
appropriate certifying office for our contractors or other appropriate
requests for the services and documents offered by DSA:

[REDACTED]
OCR/LI/LAS
Central Intelligence Agency
Washington, D. C. 20505

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These requests will be signed by [REDACTED] You have
heretofore assigned user code [REDACTED] to this Agency for this purpose.

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In addition, we receive special document distribution from
you under user code [REDACTED] addressed to:

[REDACTED]
OCR/DFD/Standard Distribution
Central Intelligence Agency
Washington, D. C. 20505

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This special distribution should remain unchanged.

-2-

The DD Form 1540, submitted for Programming Services, Inc., enclosed with your letter, is herewith cancelled and will be resubmitted in a corrected form.

Sincerely,

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

Distribution:

- Orig & 1 - Adse
- 1 - Exec Dir -Compt w/ref
- 1 - DD/S Subject w/background
- 1 - DD/S Chrono
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OL/PD/CA&SR/CAS/
Rewritten:SPA/DDS /HM:sm (3 Mar 67)

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17 FEB 1967

MEMORANDUM FOR: Director of Logistics

SUBJECT : Delegation of Responsibility for Requesting
Scientific and Technical Information from
the Defense Documentation Center

REFERENCE : Ltr dtd 8 Feb 67 to Director fr Ch, Reference
Services Br, Defense Supply Agency, same subj.

1. The attached letter to Mr. Helms from the Defense Supply Agency requests that we delegate to an appropriate Agency office the responsibility for authorizing the Defense Documentation Center to release certain information to the Agency or to contractors of the Agency. Please prepare a reply to DSA for my signature by 23 February.

2. Please note that you should include a copy of the reply for the Executive Director-Comptroller.

SIGNED R. L. Bonnerman

R. L. Bonnerman
Deputy Director
for Support

Att

SPA/DDS:HM:lar (17 Feb 67)

Distribution:

- Orig - Adse w/orig of DD/S 67-0798 w/att
- 1 - DD/S Subject w/cy of DD/S 67-0798
- 1 - DD/S Chrono
- 1 - SPA

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/S		
2			
3			
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks: For appropriate action and preparation of a direct reply. Please send us a copy of what goes out.			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
O/Executive Director			13 Feb 67
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	

FORM 29, 1-61 237 Use previous editions.

(40)

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DEFENSE SUPPLY AGENCY
HEADQUARTERS, DEFENSE DOCUMENTATION CENTER
FOR SCIENTIFIC AND TECHNICAL INFORMATION
CAMERON STATION
ALEXANDRIA, VIRGINIA 22314

DDIC 67-0293

IN REPLY
REFER TO DDC-TSR-1

8 February 1967

Honorable Richard Helms
Director, Central Intelligence Agency
Washington, D. C. 20505

Dear Mr. Helms:

Enclosed is DD Form 1540 submitted by Programming Services, Inc.

The Defense Documentation Center (DDC) is authorized to provide service to your contractors and grantees under controlled conditions. The implementing tools are the DD Form 1540 (Registration for Scientific and Technical Information Services) and DD Form 1541 (Facility Clearance Register). Each non-DoD Executive Branch Agency is requested to designate a single office within that agency to certify the need-to-know of all registration applications and facility security clearance.

This information is being sent to you because yours would seem to be the appropriate office to take action on delegating this responsibility within your agency.

If it would be of assistance to you, a representative from DDC will come to your office or the office of your delegated representative to explain in detail the services available from DDC.

Sincerely,

2 Encl

1. a/s
2. Registration kit

GLADYS R. MYERS
Chief
Reference Services Branch